



Thurlaston Parish Council

Minutes of Thurlaston Parish Council Meeting 2/2023/2024 held on Monday 11th March 2024 at 7pm in the Village Hall

Present: Parish Councillors: Holger Allroggen (HA) Chair
Robert Ashford (RA)
Gary Smith (GS)
Andrew Fairgrieve (AF)

Parish Clerk: Sylvia Jacques (SJ)

Rugby Borough Councillors: Cllr Jill Simpson-Vince. Cllr. Dale Keeling.

1. HA welcomed all to the meeting.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests. None.
3. Apologies and Acceptance for Absence. Lee White (LW) personal reasons.
4. Borough and County Councillors report. Cllr Jill Simpson-Vince had met with Tritax, three warehouses let to Iron Mountain for data storage. Discussed the felling of trees and the planting by their entrance. Pressure to reduce the speed limit from 50 to 40.

Cycle path outside of village towards Baptist Church discussed. Trees cut down badly. Some of these trees were planted by the residents after obtaining a grant. Letter to be sent to Councillors.

Cllr Dale Keeling will look into the verge problem at the junction of Main Street and Church Lane where lorries drive over and cause ruts. Also, the verges in front of the Care Home.

Tree reported fallen over the stile, blocking the footpath Stocks Lane to Biggin Hall Lane, clerk to contact Forestry.

5. Residents Matters:
 - a. A resident in Beech Drive has asked if the problem with pine needles and pine cones can be addressed. Discussed with RBC and their suggestion to have a green bin for this purpose and TPC will pay the cost. No response from.
 - b. Another resident, Brian Coleman presented a paper regarding the Archives. He has been the keeper of these documents and photographs for sometime now and would like to pass this position on to someone else in the village who would be interested enough to take on the job and maintain the records. See report at end. The plan is to talk about this situation at the Annual Parish Meeting and advertise same on the ThurlastonNet and the website. Hopefully someone is willing to take this on, it would be sad not to see this preserved.
6. Approval of Minutes – meeting held on Monday 11th January 2024. Proposed by RA and seconded by GS. Approved.
7. Finance & Clerk (SJ)
 - (a) To note I/E transactions on spreadsheet 2023/24. Figures discussed and agreed.

- (b) Cheque payments and signatures – formal proposal to pay invoice by HA and GS. Signed by Chair HA.
- (c) Consider the re surfacing of the area at the end of Stocks Lane. Severn Trent Water has stated they will maintain the area in the future and have no objection to the clearing and surfacing the area. TPC (LW) to investigate company to carry out this work. There is also some damage to the road surface at the end of Stocks Lane nearest Main Street. WCC will be contacted.
- (d) Grass cutting in 2024. The same company has been given the contract for 2024 with some extra areas to be cut.
A new map is required for the grass cutting, new areas to be added. GS will source this map and liaise with SJ.
- (e) The contract for the street lighting electricity has been examined and another has given better figures. The contract will be moved over.

8. Planning Subcommittee (RA)

The latest position on planning applications can be found at <http://www.rugby.gov.uk/planning>.

Whilst the TPC will review all new and changing applications, we would encourage residents to themselves review and report back to TPC regarding any planning applications that are of a concern, or, that you would like the TPC to take particular interest in. All planning applications are posted onto the website with the link to the planning portal, see above.

A question to be asked of the monies already paid to the barrister, by SJ.

See report by RA at end.

9. Policy and Procedures (HA/SJ)

- (a) To note the revised TPC Documents & Policies summary catalogue and review schedule (version) 12. SJ will track and ask Councillors to share the reviews when required.

10. ICT (LW) no updates due to absence.

Topics for discussion

- (a) TPC website – What is reviewed regularly and updated according to the matrix. Are there any items that to be regularly reviewed outside the schedule
- (b) Website future planning update on new supplier. Review the scope of use of the website in order to obtain and accurate quotation for a new platform

Timescales – When would we ideally like the new platform

11. Councillors' reports – for any other items not covered elsewhere on the agenda (All) None.

12. Items for Future Consideration (All)

Tritax grant discussed. Meeting with Tritax to walk the village agreed for Tuesday 12th March.

Plaque agreed for Pocket Park for tree planted. SJ to source.

TPC agreed to some more Smart wheelie stickers for bins in the village to be purchased.

TPC agreed for GS to purchase a computer maps program. Proposed by GS seconded by HA.

APM was discussed, previous minutes to be sent to Cllrs. It was agreed to make more use of the blackboard in the frame at the start of the village.

Meeting closed at 21.30pm.

The next Parish Council meeting will be held at 7pm, on Monday 13th May 2024.

Signed by.....Chair Holger Allroggen Dated.....

Current Open Work List.

Ref	Due By	Owner	Action	Progress	Status
2021.039	Nov-22	SJ	Clerk to produce list of main contacts in her work.	Ongoing	Open
2022.039	Dec-22	LW	To contact STW for an update on the workings on a water pipe at the end of Stocks Lane.	Email received from STW who will maintain future work and do not object to improving area. LW to ask contact.	Open
2022.056	Jan-23	SJ	To apply to Cllr Howard Roberts for a grant to cover the costs for a cobblestone kerb at the junction of Church Lane and Main Street (progress will have to wait until HR's grant budget is available.	SJ has spoken to Cllr Dale Keeling and he will look into this matter.	Open
2023.001	April 23	SJ	Commemoration of the Coronation of King Charles III	Beech Drive plaque now obtained	Close
2023.032	Aug 23	SJ	Fix date with Tritax walk about	Date fixed	Open
2023.033	Jan 24	SJ/GS	Re model grass cutting map to incorporate Moat Close x 2	New map required to carry this out. GS to order	Open
2023.035	Nov 23	All	To give information for precept 24/25. In particular RA, planning and LW website and ICT	Precept agreed and sent to RBC	Close
2023.037	Nov 23	SJ/SL	Update Emergency Plan for CSWC for approval at Nov meeting	Done	Close
2023.039	Jan 24	SJ	Problems with Pine needles and cones in Beech Drive. SJ to contact authorities.	No response from National Grid. RBC have agreed to supply a bin	Close
2024.001	Jan 24	SJ/AF	Arrange course for AF	Done	Close
2024.002	Jan 24	SJ	Letter email to SL re resignation	Done	Close
2024.003	Mar 24	HA/TPC	Message to residents re precept		Open
2024.004	Mar 24	SJ/TPC	SJ to sort Policies and Procedures, identify ones needing and update.		Open
2024.005	Mar 24	LW	Source new website and update TPC		Open
2024.006	April 24	HA	Letter to RBC Cllrs regarding the tree cutting		New

2024.007	April 24	SJ	Contact WCC re tree in alley by Stocks Lane		New
2024.008	April 24	SJ	Discuss bin for Beech Drive pine needles		New
2024.009	April 24	SJ	Order Smart wheelie bin stickers		New
2024.010`	April 24	SJ	Agree APM date, send past minutes to Cllrs.		New

Thurlaston Parish Council Meeting 11th March 2024: Planning

There are only five applications since the last meeting:

Reference	Proposal	Location	Date	Decision
R24/0118	Erection of Changing Places Toilet facility.	Draycote Rangers Office, Draycote Water, Kites Hardwick, Rugby, CV23 8AE	12/02/2024	
R24/0051	Details for condition 25: Pegasus crossing of R16/2569	LAND NORTH OF COVENTRY ROAD, COVENTRY ROAD, THURLASTON	17/01/2024	Approved
R24/0050	Non-material amendment to R23/0640 - Amend cond. 28 to revise Pegasus crossing	UNITS 1 & 2: LAND NORTH OF COVENTRY ROAD, COVENTRY ROAD, THURLASTON	17/01/2024	Approved
R23/1187	Single storey rear extension. External insulation/render.	MALT KILN, CHURCH WALK, THURLASTON, RUGBY, CV23 9JX	02/01/2024	Approved
R23/1125	Certificate of lawfulness for proposed alteration of existing service access for	THURLASTON MEADOWS CARE HOME, MAIN STREET, THURLASTON, RUGBY, CV23 9JS	09/11/2023	Refused on 2 nd Feb

I had some input to R23/1125, which may have helped swing it. You can see my response to R23/1187 on our website. R24/0050-1 are details internal to Symmetry Park on which we were not given the opportunity to comment. I have not yet commented on R24/0118.

Robert Ashford, Sunday, 10 March 2024

In circa 2006 Jess Cummings left the village for her homeland Scotland and relinquished the responsibility for the Village Archives.

To maintain the existence of the collection I agreed to be the custodian. It is now time to find a replacement custodian, or an alternative way forward.

I inherited the role without there being a defined scope for the task also there was no defined 'owner' of the asset which means there is no point of reference for guidance or accountability.

In the first year John Hall worked with me to catalogue the asset and Steve Watts provided a secure

cabinet which is now situated in a cupboard within the Village Hall. For several years an archive display was staged at the village fete by popular request.

FAQ

Q. What comprises the Archives.

A. Maps, photo albums, articles, letters, cd's, VHS tapes, artefacts, documents, photos, property records, family histories. Thurlaston Chronical issues, timelines, residents interview notes etc.

Q. Are the archives stored to official archives standard.

A. No. A visit from Rugby Library/Museum suggested some improvements. So the room where the

main collection is stored has an anti-condensation heater, and maps and fragile documents are retained in a home environment.

Q. Are there any plans to digitise the records?

A. No. Some research has taken place online with the Scottish Council on Archives (mainly during

'lockdown'). It would be a major, ongoing venture.

Q. Do we have contact with other local Village Archive Teams for advice and support.

A Yes

Q. What is the point of having an Archive Asset?

A. It is a tangible link with the past. It is a record of the heritage of this settlement. It is a reminder of

the sense of community the village has had overtime. It has an overview of the standards set e.g.

Village Design statement, Conservation Area, etc. Educational for young and old. A good reference

point for some Planning Permission Applications.

Q. What other sources of information are there?

A. I am affiliated to the Community Archives and Heritage Group a national organisation. Other sources are available.

Q. Has there been much interest shown by the villagers?

A. Efforts have been made to inspire residents to get involved by 'face to face', through the Chronicle and via the Archive display days without much success. There are about 6 people who have shown any real interest in being actively involved in a Heritage Group but since the Covid Era

(as with a number of ventures across society) there has been a downturn in interest.

Q. Any ex-residents involved. The Barr family who lived in the Old Forge made contact many years

ago.

Paul Kench a retired Police Inspector from Christchurch South Island New Zealand has been a

regular contact (Barbara and I visited him in NZ a few years back). His family that left the village 1908 had a distinguished past over many decades as landowners, village constable and pupils at

Rugby School in the early days.

Thoughts....

Will Thurlaston Parish Council take 'ownership ' of the Archives or should it pass to the Village hall

Committee?

I am planning to have a joint effort with the VHC later in the year with the Archives on full display.

I intend carrying out some more resident interviews this year to capture past-time memories.

I would like to be handing the "keys" to another responsible person during the course of this year.

I would like to hear from the TPC their response and advice. I can attend the March Parish Council

Meeting to discuss the contents of this note

Thank you. Brian Coleman. Custodian, Thurlaston Village Archives