



Thurlaston Parish Council

Minutes of Thurlaston Parish Council Meeting 1/2023/2024 held on Monday 8th January 2024 at 7pm in the Village Hall

Present: Parish Councillors:	Holger Allroggen (HA) Chair
	Robert Ashford (RA)
	Gary Smith (GS)
	Andrew Fairgrieve (AF)
Parish Clerk:	Sylvia Jacques (SJ)

Rugby Borough Councillors: Cllr Jill Simpson-Vince. Con. Cllr Jonathan Bennett. Lib Dem.

PCSO David Banks. Discussed parking in the village. Access to certain areas was compromised due to parking problems. This will be checked out. Warwickshire Connected was discussed, already receiving this and it will be distributed to the village.

1. HA welcomed all to the meeting. Stephen Lewington has resigned from the Parish Council. His staying on beyond May 2023 was noted and the council gave thanks for his support during the extra months of his term of office. Andrew Fairgrieve was welcomed as the new co-opted Councillor replacing Stephen Lewington. All paperwork duly signed. Proposed by HA and seconded by GS.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests. None.
3. Apologies and Acceptance for Absence. Stephen Lewington (SL), Lee White (LW) personal reasons.
4. Borough and County Councillors report. Cllr Jill Simpson-Vince, Conservative for Dunsmore Ward; she has a background in planning. She is willing to support the Parish when she can and she outlined the latest on the Local Plan. 4-week consultation taking place. Discussed extra monies required for support of projects. Potsford Dam still not settled. Safe cycle routes. Speed limits. Fire Station still a possibility but no date.
Cllr Jonathan Bennett, Lib Dem. Also attended and will assist with help where he can.
5. Residents Matters:
 1. A resident in Beech Drive has asked if the problem with pine needles and pine cones can be addressed. The short term and long-term clearance of this area will be dealt with by the clerk who is awaiting response from National Grid and then will contact the relevant authorities.
6. Approval of Minutes – meeting held on Monday 20th November 2023. Proposed by HA and seconded by GS. Approved.
7. Finance & Clerk (SJ)
 - (a) To note I/E transactions on spreadsheet 2023/24. Figures discussed and agreed. Monies owing from HMSO have been repaid after many months of asking.

- (b) Cheque payments and signatures – formal proposal to pay invoice by HA and RA. Signed by Chair HA.
- (c) Consider the re surfacing of the area at the end of Stocks Lane. Severn Trent Water has stated they will maintain the area in the future and have no objection to the clearing and surfacing the area. TPC (LW) to investigate company to carry out this work. Some work was carried out on the land to the rear of Acorn Cottage, through the field at the end of the lane. A good deal of debris/soil was left on the road.
- (d) Grass cutting in 2024. The contractor to be asked about the pathway between Stocks Lane and Biggin Hall Lane. Checked with WCC and as this is a public right of way, they have agreed to maintain.
A new map is required for the grass cutting, new areas to be added. GS will source this map and liaise with SJ.
- (e) Precept for 24/25 was discussed and TPC agreed on £23,000. Details sent to RBC. A message to be sent out to residents in due course.
- (f) A new bank mandate is now in place with HA and GS as signatories.

8. Planning Subcommittee (RA)

The latest position on planning applications can be found at <http://www.rugby.gov.uk/planning>.

Whilst the TPC will review all new and changing applications, we would encourage residents to themselves review and report back to TPC regarding any planning applications that are of a concern, or, that you would like the TPC to take particular interest in. All planning applications are posted onto the website with the link to the planning portal, see above.

A question to be asked of the monies already paid to the barrister, by SJ.

See paper by RA. This can be found with the letter to RBC on the website under Planning.

9. Policy and Procedures (HA/SJ)

(a) To note the revised TPC Documents & Policies summary catalogue and review schedule (version) 12. SJ will track and ask Councillors to share the reviews when required.

(b) Emergency Plan approved and will be published after the elections and then sent to CSWC and updated on website.

10. ICT (LW) no updates due to absence.

Topics for discussion

(a) TPC website – What is reviewed regularly and updated according to the matrix. Are there any items that to be regularly reviewed outside the schedule

(b) Website future planning update on new supplier. Review the scope of use of the website in order to obtain and accurate quotation for a new platform

Timescales – When would we ideally like the new platform

11. Councillors' reports – for any other items not covered elsewhere on the agenda (All) None.

12. Items for Future Consideration (All)

Tritax grant discussed. Possible meeting with Tritax to walk the village.

Agreed for TPC to fund Village Hall Christmas Party, agreed amount.

Next meeting at the Town Hall 20 February. To be decided who will attend.

Plaque agreed for Pocket Park for tree planted. SJ to source.

Meeting closed at 21.00pm.

The next Parish Council meeting will be held at 7pm, on Monday 11th March 2024.

Signed by.....Chair Holger Allroggen Dated.....

Current Open Work List.

Ref	Due By	Owner	Action	Progress	Status
2021.039	Nov-22	SJ	Clerk to produce list of main contacts in her work.	Ongoing	Open
2022.039	Dec-22	LW	To contact STW for an update on the workings on a water pipe at the end of Stocks Lane.	Email received from STW who will maintain future work and do not object to improving area. LW to ask contact.	Open
2022.056	Jan-23	SJ	To apply to Cllr Howard Roberts for a grant to cover the costs for a cobblestone kerb at the junction of Church Lane and Main Street (progress will have to wait until HR's grant budget is available.	SJ has enquired when the grant money is available. No information yet. Will try again to obtain response from one of the Councillors.	Open
2023.001	April 23	SJ	Commemoration of the Coronation of King Charles III	Beech Drive residents do not want another tree planted, so a plaque will be supplied by TPC.	Open
2023.030	Sept 23	SJ	Keep check on outstanding payment from HMRC	Paid in full.	Close
2023.032	Aug 23	SJ	Fix date with Tritax walk about	Still to be arranged	Open
2023.033	Jan 24	SJ/GS	Re model grass cutting map to incorporate Moat Close x 2		Open
2023.034	Oct 23	SJ	To sort new bank mandates for Councillors online banking	Forms completed and paperwork received from bank and distributed to Cllrs.	Close
2023.035	Nov 23	All	To give information for precept 24/25. In particular RA, planning and LW website and ICT	Precept agreed and sent to RBC	Close
2023.036	Oct 23	SJ	Sent relevant papers to Meenaxi Bretherton for precept	Work done	Close
2023.037	Nov 23	SJ/SL	Update Emergency Plan for CSWC for approval at Nov meeting	Agreed and updates will be done and plan sent to CSWC	Open
2023.038	Jan 24	SJ	Send details to Cllr John Keeling. Item 4.		Close
2023.039	Jan 24	SJ	Problems with Pine needles and cones in Beech Drive. SJ to contact authorities.	Awaiting answer from National Grid.	Open

2024.001	Jan 24	SJ/AF	Arrange course for AF		New
2024.002	Jan 24	SJ	Letter email to SL		New
2024.003	Mar 24	HA/TP C	Message to residents re precept		New
2024.004	Mar 24	SJ/TPC	SJ to sort Policies and Procedures, identify ones needing and update.		New
2024.005	Mar 24	LW	Source new website and update TPC		New