



Thurlaston Parish Council

Minutes of Thurlaston Parish Council Meeting and AGM 4/2023/2024 held on Monday 17th July 2023 at 7pm in the Village Hall

Present: Parish Councillors:	Holger Allroggen (HA) Chair
	Stephen Lewington (SL)
	Robert Ashford (RA)
	Gary Smith (GS)
	Lee White (LW)
Parish Clerk:	Sylvia Jacques (SJ)

1. HA welcomed all to the meeting.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests. None.
3. Apologies and Acceptance for Absence. None.
4. Borough and County Councillors report. No report and no visit. John Keeling, new Councillor for Rugby Borough Council (RBC) was sent an invitation with Howard Roberts and Deepah Roberts.
5. Residents Matters: A resident asked for the verge outside his bungalow to be included in the grass cutting. As it is one of the village verges, this was agreed.

The previous request by a resident for the TPC to assist with a problem of driving out of Church Lane. With cars parking on the hash lines, close to the corner and vehicles speeding on Main Street, this was agreed. The local PCSO was contacted and he had a conversation with the resident at the Fete. Advice given to drive slowly onto Main Street.

6. Approval of Minutes – meeting held on Monday 15th May 2023. Proposed by SL and seconded by RA. Approved.
7. Finance & Clerk (SJ)
 - (a) To note I/E transactions on spreadsheet 2023/24. Figures discussed and agreed.
 - (b) Cheque payments and signatures – formal proposal to pay invoice. Signed by Chair HA.
 - (c) Consider the re surfacing of the area at the end of Stocks Lane which has been left in a state after some work was carried out on a pipe running through to Biggin Hall Lane. Look into asking Winvic to supply 2 tons of crushed aggregate. STW to be contacted for their assistance when work carried out in the future and their opinion of putting gravel over the area. SJ.
 - (d) Grass cutting in 2023. The contractor to be asked about the pathway between Stocks Lane and Biggin Hall Lane. Check with WCC, if this is a public right of way, so it can be kept clear for residents to use. Very overgrown at the moment.
 - (e) Greenshoots, Beech Drive Project. The claim for the grant has been paid. They have asked for photos of before and after to be sent through.
 - (f) VAT reclaimed and payment received.
 - (g) HMRC owe us for the penalty cancellation and some previous money outstanding.

8. Planning Subcommittee (RA)

Thurlaston Meadows

R20/1030 Proposed Retirement Living Housing Scheme (Use Class C2) comprising of 35no. units

- Likely RBC officers will recommend rejection when it is considered on 16th August

R21/0152 Two and single storey extension to the west wing comprising 11 ensuite bedrooms

- Likely to be considered separately from R20/1030 on 13th September or later.
- WCC Ecology Unit: object. Want ecological assessment in line with ODPM circular 2005/06 and the Habitats Regulations (2017, as amended).
- Trees and Landscape Rugby BC: object. Want tree report
- Warwickshire County Council Highways Dep: object. No documents available.
- RBC planning officer concerned about changes to the brick wall and its impact on the LVA

Should we seek Ashley Bowes advice in a) an attempt to get both applications considered together and b) in opposing R21/0152 if considered alone? There are arguments in favour of considering both jointly: the applicant has submitted plans showing both schemes together; and RBC officers need to give their best advice to the RBC planning committee in respect of impact on local community.

RA expects TM will appeal R20/1030 if it is refused.

Tritax Symmetry

R23/0724 & R23/0724 Discharge of conditions for drainage for R16/2569

R23/0701 Discharge of condition for R16/2569. Approved.

R23/0640 Variation of conditions 24, 25, 27 and 30 for R20/1026 (Units 1 & 2):

24 - provision of site access & junction and 30 - use of construction access: to allow the construction access to be used for operational access purposes for 12 months following first occupation of the first building.

25 - reduction of speed limit on Coventry Road: to require speed limit to be reduced within 12 months of the first occupation of the building, rather than before first occupation.

27 - provision of pedestrian/cycle route: to require the provision of the pedestrian/cycle route within 6 months of technical highways approval.

R23/0486 & R23/0485 Discharge of condition 8 of R16/2569 (lightening for biodiversity).

R23/0463 Discharge for condition 15: HGV Routing Strategy for R16/2569. Approved 17/5/23.

- Note 'final' plan requires the Potsford Dam link to the western relief road.

R23/0398 & R23/0397 Detail of warehouse units 5, 6 & 7.

Other

R22/1281 Erection of 1 no. detached dwelling (Revised Scheme R20/0188), Land to the rear of The Old Forge, Main Street Thurlaston Rugby CV23 9JS. Approved.

R23/0638 Replacement 20 metre high Phosco Phase 4.5 Monopole and 3No. antennas, Telecommunications Pole, Biggin Hall Lane. No objections.

R22/1275 Erection of an extension to the existing hotel and golf club to provide replacement golf club house etc. Extended to 20/10/23.

R22/1298, R22/1299 Draycote Water. TPC submission made 5th January 2023. Withdrawn on 7/7/23.

R22/1335 Draycote Water. TPC submission made 5th January 2023. Approved on 15/2/23.

9. Village Design Statement (All) (HA)

- (a) Progress on submitting the latest draft to Martin Needham (RBC) for review/approval. (HA)
SJ sent clean copy to Martin Needham He has now left RBC and Neil Holly has taken over.
Awaiting a response from him to my email for an update.

10. Policy and Procedures (HA/SJ)

- (a) To note the revised TPC Documents & Policies summary catalogue and review schedule (version) 11. SJ will track and ask Councillors to share the reviews when required.

11. ICT (LW)

Planning Subcommittee - laptop handover to the Subcommittee chairman – details of the modus operandi for its use. (KB).

- (a) TPC website – maintenance and potential migration to another platform.
(b) Implications of Village Hall website presence. LW will talk to Chair of Village Hall.
(c) ICT security – the Council's nominated ICT officer will take responsibility for the security: website, email accounts, computer accounts, backup devices, various ICT and data related policy documents. LW said all certificate in order.
(d) Document standards – for policies and procedures, formats and associated website constraints. (e.g., PDFs. JPGs, Accessibility Regulations compliance etc.)

12. Councillors' reports – for any other items not covered elsewhere on the agenda (All) None.

13. Items for Future Consideration (All)

Discussion on Tritax proposal/visit, suggestions given, more information required. Date of meeting to be fixed.

Meeting closed at 20.30pm.

The next Parish Council meeting will be held at 7pm, on Monday 11th September 2023.

Signed by.....Chair Holger Allroggen Dated.....

Current Open Work List.

Ref	Due By	Owner	Action	Progress	Status
2021.039	Nov-22	SJ	Clerk to produce list of main contacts in her work.	Ongoing	Open
2022.023	Dec-22	SJ	Street Lighting: to enquire if alternative supplier would be less expensive	Details from WCC to switch off lights at midnight were expensive, so to ask the question: what is the least expensive way to achieve this. Reply received and this is the cheapest way to convert to midnight switch off. SJ to send through details to Councillors. Discuss at September meeting.	Open
2022.039	Dec-22	SJ	To contact STW for an update on the workings on a water pipe at the end of Stocks Lane.	Email sent to STW regarding future work and improving area	Open
2022.056	Jan-23	SJ	To apply to Cllr Howard Roberts for a grant to cover the costs for a cobblestone kerb at the junction of Church Lane and Main Street (progress will have to wait until HR's grant budget is available).	SJ has enquired when the grant money is available. No information yet. Will try again to obtain response from one of the Councillors.	Open
2023.001	April 23	SJ	Commemoration of the Coronation of King Charles III	TPC will purchase and plant a tree and will consider dedicating one of the trees planned for the Beech Drive Copse for this purpose. SJ spoken to Keith Boardman who will come back to me.	Open
2023.023	June 23	SJ	Issue invitation to new RBC councillors John Keeling	Done	Close
2023.024	June 23	SJ	Contact PCSO Banks to discuss the resident's problem with exiting Church Lane	Done and resident spoke to PCSO Banks	Close
2023.025	June 23	SJ	Send accounts to external auditor and publish necessary documents	Done await response	Open
2023.026	June 23	SJ	Resurfacing end of Stocks Lane.	Email sent to STW to assess their view. Contact WCC re public right of way	Open
2023.027	June 23	SJ	Send copy of VDS to RBC	Done, await response	Open
2023.028	June 23	LW	To discuss the VH details on website and discuss presence on TPC website		New

2023.029	Sept 23	SJ	Contact WCC re public right of way in Stocks Lane to Biggin Hall Lane		New
2023.030	Sept 23	SJ	Keep check on outstanding payment from HMRC		New
2023.031	Sept 23	SJ	Keep check on responses for VDS		New
2023.032	Aug 23	SJ	Fix date with Tritax		New