



Thurlaston Parish Council

Minutes of Thurlaston Parish Council Meeting 4/2020/2021 held on Monday 12th July 2021 at 7pm in the Village Hall

Present: Parish Councillors:	John Bretherton (JB) Chair
	Justin Owen (JO)
	Keith Boardman (KB)
	Brian Coleman (BC)
Parish Clerk:	Sylvia Jacques (SJ)

Residents attending: None.

1. JB welcomed everyone to the meeting. Discussion on procedure for future meetings with COVID restrictions lifting.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests. None.
3. Apologies and Acceptance for Absence. Stephen Lewington (SL), Cllrs Peter Eccleson (PE), Howard Roberts (HR) and Deepah Roberts (DR).
4. Borough and County Councillors report, circulated prior to meeting. All TPC councillors have read the document, see at end of minutes.
5. Residents Matters
 - The Thurlaston Bus Shelter's repairs are complete. The bus shelter on Coventry Road repairs is also complete.
 - The old small litter bin is now the dog litter bin and has been re-furbished. Labels have been attached on to sides. A large black bin has been installed near the bus shelter for general waste.
 - The signage in the village for Biggin Hall Lane is on-going.
 - Provision of Broadband in the Village Hall. JB attended VH meeting. Shelved for the moment.
6. Approval of Minutes – meeting held on Thursday 6th May 2021.
Approved: Proposed by BC, seconded by KB and passed by TPC.
7. Actions Review (updates to the actions listed in the Agenda Notes)
8. Finance & Clerk (SJ)
 - The I/E was circulated to TPC prior to the meeting, has been updated by SJ.
 - Ten payments have been made by BACS. Approved by TPC, no queries raised.
 - Discussed the Fixed Asset Register, updates to be made and this will be held with the Accounts.
 - Audit report not received, this will be circulated when received and will be shown on the website.
 - Insurance renewal due in August, documents to be circulated.

9. Planning subcommittee (KB)

- R20/0281 – extra four dwellings rear of Dunsmore Garage. Appealed December 2020.
- R20/1026 – Framptons/Tritax. Approved 4th May 2021.
- R20/1030 – Thurlaston Meadows, Main Street (bungalows) no decision – extension to 31st May 2021.
- R21/0152 – Thurlaston Meadows, Main Street (extensions, new entrance, parking) No decision.
- R21/0468 – Dunsmore House, Coventry Road, conversion of existing garage to living accommodation. TPC response submitted.
- R21/0477 – Erection of 6 dwellings at Malt House, Main Street, Thurlaston. TPC response submitted.
- The Clerk, SJ, requested an update of the outstanding planning items before each committee meeting.
- Rugby Local Plan discussed by KB. Update given on various issues.
- Agreed that the Planning Subcommittee would draft a response to Jeremy Wright MP providing feedback on Ms Gibrat's letter (3rd June 2021) and the SW Rugby SPD Adoption Statement.
- JB to drop a note to Tracey Price (Dunchurch Chair) regarding PC's working co-operatively on planning cases.

10. Village Design Statement

JB outlined new format for the updated version and will produce a draft in 2 – 3 weeks' time.

JB to provide KB with a few paragraphs on the renewal of the VDS for publishing on the Website

11. Trees Update (SJ)

Updates:

- Trees on Beech Drive, SJ received a response from the legal department at WCC and a report will follow.
- Updated Trees Maps - SJ received email from Forestry Dept. WCC and maps will be sent as soon as possible.
- JO also pursuing these actions.

12. Policy and Procedures (KB)

- Communications Policy – interim web version uploaded. Further update pending, subject to RBC's stance on electronic data extraction of their electoral register.
- Risk Management Policy, update required.
- Emergency Plan and Manual – update required.
- Acceptance of Code of Conduct, subject to adoption by RBC.

13. ICT (KB)

- Website home page is in need of a refresh - information pertaining to Item 10 refers.
- Councillor profiles updated.

14. Thurlaston Chronicle (KB)

To consider the future production of a 2021 edition.

SJ to pursue possible editor.

Email from Norman Lines JB to send a response.

15. Councillors' reports – for any other items not covered elsewhere on the agenda (All)

None.

16. Items for Future Consideration (All)

Meeting closed at 21.15

The next Parish Council meeting will be held on 13th September 2021.

Signed by.....Chair John Bretherton Dated.....

Appendix 1

Actions from Minutes of Meeting 3/2020/2021 held on Thursday 6th May 2021:

Ref	Due By	Owner	Action	Progress	Status
2020.024	31-Aug	SJ	Village trees: SJ to circulate a scan of trees in village.	SJ has received a response from Clint Parker and maps will be sent when updated.	Open
2020.037	31-Aug	SJ	Contact Poors Plot for paperwork	SJ has made contact with the PoorsPlot clerk. My emails have been found in her scam mail. She will deal with the reports for the website.	Open
2020.040	09-Nov	SJ	A Resident expressed concerns regarding damage to grass verges in Church Lane inflicted by trucks and trailers. SJ previously investigated options to address this and TPC concluded installing wooden posts on the verge, which would have to be set back by 0.5M from the road and would likely be ineffectual	SJ has contacted WCC and they will tidy the verge and erect posts to prevent future/further damage. Delayed until the weather improves. SJ is still chasing this work.	Open
2020.046	09-Nov	All	All to review the Art and History Group pages and comment on required updates.		Closed
2021.001	Mid-April	SJ	Letter to be sent to HR to follow up on Beech Drive trees	SJ sent an email prompt to HR who promised to look into this.	Open
2021.005	28-Feb	SJ	Looking into signage for Biggin Hall Lane to stop delivery vehicles driving in lane looking for the Golf Club and Storage World. Also check adoption of lane.	Checking for signage and adoption – ongoing.	Open
2021.007	End April	KB	To draft a paper on SPD and CE for discussion with TPC Councillors before submission to RBC	Response received from Ms Gibrat (RBC Growth and Investment).	Open
2021.013	01/4/2021	KB	KB to draft a paper on the CE for submission to Jeremy Wright MP and RBC's Chief Executive.	Part of LP/CE future considerations. See 2021/007.	Open
2021.017	May/June	SJ	Check for courses for new Councillors	Check with WALC Courses booked.	Open
2021.018	31/05/21	JB	Explore installation of Broadband in the VH.	JB attended the VH meeting. The case for paying for this is weak and the alternative of using mobile phones as a hot spot is a good and proven alternative. Item shelved for now.	To Close
2021.019	End July	SJ	Update Fixed Asset report and show on web		New

2021.020	End July	SJ	Circulate Audit report when received		New
2021.021	August	JB	JB to drop a note to Tracey Price (Dunchurch Chair) regarding PC's working co-operatively on planning cases.		New
2021.022	August	JB	JB to provide KB with a few paragraphs on the renewal of the VDS.		New
2021.023	August	JB	To send a response to Norman's email relating to the Chronicle.		New

Appendix 2

Notes from the Diaries of the Dunsmore Ward Councillors – June/July 2021

Cllr Howard Roberts (WCC & RBC), Cllr Peter Eccleson (RBC), Cllr Deepah Roberts (RBC)

1. Warwickshire

- Cllr Howard Roberts has been engaged with the ongoing saga of badger damage to a road in the Leam Valley which continues to be a concern to road users. Legislation prevents eviction of the badgers and we made attractive offers to the badgers to move home but they have rejected all of these to date. If you want a badger on your property please contact Cllr Roberts.
- Howard has also been engaged with issues surrounding 'spring water' appearing in roads, particularly around the Frankton area. Discussions with Severn Trent and County Highways has failed to find a solution to date.
- Road maintenance works continue to roads in the Dunsmore Ward. Carriageway repairs will commence shortly on the A4071 Blue Boar flyover between the B4453 Straight Mile and the A4071 Rugby Road. Work starts on 1st September 2021. These will be overnight works and a diversion route will be in place.
- The new policy for grass cutting has been implemented in which grass is only cut when it poses a threat to safety. Please advise WCC if you see a danger spot that hasn't been cut. This initiative is aimed at improving the survival rate of pollinating insects.
- Bretford Bridge is currently shut to traffic whilst renovation work is carried out on it. Diversions are in place. The bridge has historic significance for the area.
- After nearly 12 months of discussion with WCC highways, Cllr Roberts has agreed they will rectify issues with drainage on Rugby Rd, Dunchurch in order to keep pedestrians safe (and dry!). This will entail the installation of additional drains in the area. The matter was also raised recently by Dunchurch PC and Cllr Roberts thanks them for their support.
- WCC is exploring a 20mph speed limit as a way of controlling speed through villages. The Government is relaxing the Law on this giving an opportunity for wider implementation.

2. Rugby Borough Council

- We attended the Mayor's Civic Service at St Andrews church in Rugby on 27th June. This interdenominational service was attended by a reduced number of attendees this year due to restrictions around the Covid 19 advice. The service reflected the upbringing of the Mayor from her catholic education in Mauritius, her Hindu beliefs and the support for the Church of England coupled with her stated aims of supporting the environment. The service was conducted by Reverend Canon Edmund Newey, with Prandit Madhu Shastri, Hindu Cleric and Father Shinto Kumminiyil of St Marie's Catholic Church.
- The Mayor, Cllr Roberts has appointed cadet Flight Sergeant Benjamin Walker from Royal Air Force Air Cadets (TA Centre, Rugby), as Mayor's Cadet for her term of office. Cadet Flt Sgt Walker read the parable of the Good Samaritan at the Civic Service
- Having the Mayor of Rugby as one of our Ward Councillors is a great opportunity for organisations in the Ward to invite her to attend engagements in person. To request attendance of the Mayor you must complete a Covid-19 risk assessment, in line with the latest Government guidance, and email it to the.mayor@rugby.gov.uk before the engagement.
- The Mayor visited St. Cross hospital to celebrate the 100th anniversary of the NHS at which she spoke about her career in the NHS which started at St. Cross.
- Cllr Peter Eccleson will Chair the first RBC Scrutiny Committee meeting on 12th July. The Scrutiny Committee is responsible for overseeing and scrutinising the whole range of the Council's functions and responsibilities, as well as other public service providers' work and its impact on the local community.

- Full Council in June approved the Supplementary Planning Document (SPD) for SW Rugby as part of the Local Plan. All three Ward Councillors voted in favour of this document since it is the strongest piece of legislation available to Planning to ensure that we can control development that has already been approved for that area. We outlined our rationale for support in a separate note sent to parish Councils prior to the meeting. Our objective is to use that SPD to ensure that we get the protection for the ecology and biodiversity of the area to the benefit of residents.
- Plans continue to take shape for the regeneration of Rugby town centre following the effects and changes in shopping patterns etc. RBC have a specialist Consultant on appointed who is working with the Council officers and members to develop the plan.
- We met with Sebastian Lowe, the Leader of the Council on 8th July to discuss several initiatives for Dunsmore Ward. The meeting was extremely positive and the Leader offered his ongoing support for the work that we are undertaking within the Ward.
- Planning – there have been several controversial planning applications which have come before RBC in the last few months. One such application in Pailton highlighted the lack of a positive strategy for future Gypsy & Traveller site provision within the Borough. There are suggestions that sites in our Ward are being considered. Cllrs Eccleson and Roberts are having discussions with Planning officers to establish the facts behind these suggestions.