



To members of Thurlaston Parish Council:

You are hereby summoned to attend Thurlaston Parish Council Meeting (meeting No 2/2020/21) to be held on Monday 9th March 2020 at Thurlaston Village Hall. Members of the public are welcome to attend. Members of the public may make representations according to the Council's Standing Orders within the Parish Council Meeting under item 5 from 7.30pm onwards for a time period of no more than 5 minutes.

Signed..... Sylvia Jacques

Clerk to Thurlaston Parish Council

Parish Council Meeting No. 2/2020/21 – AGENDA for Monday 9th March 2020 at 7.00pm

1. Welcome by Chair.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests.
3. Apologies and Acceptance for Absence.
4. Borough and County Council officer's reports and representatives from other organisations.
5. Residents Matters.
6. Approval of Minutes – meeting held on Monday 13th January 2020.
7. Matters arising from the minutes and not covered elsewhere on the agenda.
8. Local Plan (KB)
 - Feedback from meeting with Ms Stephanie Chettle-Gibrat.
 - Revised Symmetry Park proposals and consideration to further comments from TPC.
 - Consultation with Dunchurch PC.
 - Preparation of an LP summary for residents to explain main points of the revised SW Rugby Plan particularly with regard to the impact on Thurlaston village.
 - Annual Village Meeting (AVM) presentation.
9. Neighbourhood Development Plan (JB)
Updates:
 - Meeting with Jill Simpson-Vince
 - Meeting with Martin Needham (RBC)
 - Contact with Neil Pearce (Avon Planning Services)

For Consideration:

- Registering the NDP
- NDP Presentation at the Annual Village Meeting
- Creation of NDP Steering Group?

10. Warwickshire Minerals Plan 2018 (KB)

- Submission to the Secretary for State for Independent Examination (29th Nov 2019).
- Impact on highways infrastructure.
- AVM presentation.

11. Emergency Plan (SL)

- Community Emergency Plan (EP) based on CSW template.
- EP activation document and Neighbourhood Safety information for residents. Production of website content.
- AVM presentation

Could I suggest we add **Coronavirus (COVID-19) - Incident Preparation** to the section on Emergency Plan. Here are some bullets we might consider:

- Establish an Impact Working Party to determine local actions we could take to assess and limit the impact of an outbreak. The actions include:
- Identification of critical tasks that must be actioned
- Scenario planning for the most likely 'crisis/trigger' events with our planned responses
- Register of care responsibilities and vulnerabilities
- Understand feasibility of measures to limit contact/contagion e.g. self-isolation at home
- Consider compatibility with and reliance on Emergency Plan
- Maintain regular contact with key service providers and issue updates to the Parish
- Issue regular updates on COVID-19 status with reminders on how to stay healthy and prepare if there is an outbreak.

12. AVM arrangements.

13. Planning subcommittee (HC)

14. Village Hall Liaison (NL/KB/SJ)

- Ongoing concerns over Christmas tree storage.
- Future of village festivity responsibilities.

15. Tree Management (NL)

- Progress, if any, with regard to outstanding matters eg – Stocks Lane, Main Street, Beech Drive.

16. ICT (KB)

- ThurlastonNet audit and ongoing support.
- Website Planning section content.
- Website accessibility compliance.

17. Councillors reports – for any other items not covered elsewhere on the agenda (All)

18. Policy and Procedures (SJ)

- Finance Policy website update to reflect Sept 2019 endorsement.

- Transparency Policy endorsement and approval of date rollover.
- Planning Applications procedure – front page update.

19. Finance & Clerk (SJ)

- To note I/E spreadsheet to date.
- Precept submission 2020/21.
- Cheque payments and signatures – payment of outstanding invoices.
- Other items as appropriate.

20. Items for Future Consideration.

The next Parish Council meeting will be on 11th May 2020.