



**To members of Thurlaston Parish Council:**

You are hereby summoned to attend Thurlaston Parish Council Meeting (meeting No 1/2020/21) to be held on Monday 13th January 2020 at Thurlaston Village Hall. Members of the public are welcome to attend. Members of the public may make representations according to the Council's Standing Orders within the Parish Council Meeting under item 5 from 7.30pm onwards for a time period of no more than 5 minutes.

Signed..... Sylvia Jacques  
Clerk to Thurlaston Parish Council

**Parish Council Meeting No. 1/2020/21 – AGENDA for Monday 13th January 2020 at 7.00pm**

1. Welcome by Chair.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests.
3. Apologies and Acceptance for Absence.
4. Borough and County Council officer's reports and representatives from other organisations.
5. Residents Matters.
6. Approval of Minutes – meeting held on Monday 11th November 2019.
7. Matters arising from the minutes and not covered elsewhere on the agenda.
8. Local Plan – Supplementary Planning Document and RBC engagement. (NL)
9. Neighbourhood Development Plan (JB)
  - Results from TN and Newsletter questionnaires to residents.
  - Evaluate community responses and consider whether to proceed or not?
  - If positive, plan potential next steps, such as:
    - Assessment of NDP project risks, and their mitigation?
    - Approach RBC for sponsorship and funding?
    - Assessment of consultancy options?
    - Village Meeting?
    - Creation of NDP Steering Group?
  - If negative, communicate TPC decision to all residents.
10. Warwickshire Minerals Plan 2018 (KB)
  - Submission to the Secretary for State for Independent Examination (29th Nov 2019)
11. Planning subcommittee (HC)
12. Village Hall Liaison (NL/KB/SJ)
  - Christmas tree – storage.
  - Future village festivity responsibilities.

13. Emergency Plan (SL)

- Feedback from meeting with Coventry, Solihull & Warwickshire Resilience Team (CSW).
- Draft CSW Community Emergency Plan. (SJ's email of 22 Dec 19 refers).
- Resident and business consultations.
- Review and update Neighbourhood Safety guidance to ensure overall consistency with the Emergency Plan.
- Project timetable.

14. Tree Management (NL)

- Progress, if any, with regard to outstanding matters eg – Stocks Lane, Main Street, Beech Drive.

15. ICT (KB)

- Results of the ThurlastonNet Newsletter survey.
- ThurlastonNet audit and ongoing support.
- Website – to note Home page updates, and a new Parish Council web page.
- Website accessibility compliance.
- Disposal of old PC.

16. Councillors reports – for any other items not covered elsewhere on the agenda (All)

17. Policy and Procedures (SJ & AKB)

- Finance Policy website update to reflect Sept 2019 endorsement.
- Transparency Policy endorsement and approval of date rollover.
- Planning Applications procedure – front page update.

18. Finance & Clerk (SJ)

- To note I/E spreadsheet to date.
- Precept submission 2020/21.
- Cheque payments and signatures – payment of outstanding invoices.
- Councillors' Grant Fund award to TLC.
- Other items as appropriate.

19. Items for Future Consideration.

The next Parish Council meeting will be on 9th March 2020, which will include discussion of the date for the Annual Village Meeting.