



To members of Thurlaston Parish Council:

You are hereby summoned to attend the meeting of the Thurlaston Parish Council (meeting No 1/2024/25) to be held at 7:00pm **Monday 8th January 2024.**

Members of the public may make representations according to the Council's Standing Orders within the Parish Council Meeting under item 5 from 7.15pm onwards for a time period of no more than 5 minutes. Members of the public that wish to contribute are requested to let the Parish Clerk know prior to the meeting. This is to ensure that appropriate technical details are made available to them, and that the technology being employed has adequate capability.

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

Signed..... Sylvia Jacques

Clerk to Thurlaston Parish Council

Parish Council Meeting No.1/2024/25 – AGENDA for Monday 8th January, 2024 at 7.00pm in the Village Hall

1. Welcome by the Chair. Election update.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests.
3. Apologies and Acceptance for Absence.
4. Borough and County Council officers' reports and representatives from other organisations.
5. Residents' Matters
6. Approval of minutes – meeting held on Monday 20th November 2023.
7. Finance & Clerk (SJ)
 - (a) To note I/E transactions to date 2023/24/25 Spreadsheet to date
 - (b) Cheque payments and signatures – formal proposal to pay invoices.
 - (c) Consider surfacing area at end of Stocks Lane. (LW) Contractors mess in Stocks Lane
 - (d) Grass cutting in 2024: path Stocks Lane to Biggin Hall Lane. (WCC)
 - (e) Precept update for 2024/25
 - (f) Discuss bank mandate.
8. Planning Subcommittee (RA)

Discuss future showing of Planning applications. Agenda and website.

The latest position on planning applications can be found at <http://www.rugby.gov.uk/planning>.

Whilst the TPC will review all new and changing applications, we would encourage residents to themselves review and report back to TPC regarding any planning applications that are of a concern, or, that you would like the TPC to take particular interest in.

9. Policy and Procedures (HA/SJ)

- (a) To note the revised TPC Documents & Policies summary catalogue and review schedule (version 12).
- (b) Finalise Emergency Plan ready for submission to C.S.W.C.

10. ICT - (LW)

Topics for discussion

- (a) TPC website – What is reviewed regularly and updated according to the matrix. Are there any items that to be regularly reviewed outside the schedule
- (b) Website future planning update on new supplier. Review the scope of use of the website in order to obtain and accurate quotation for a new platform
- (c) Timescales – When would we ideally like the new platform?

11. Councillors' reports – for any other items not covered elsewhere on the agenda (All)

12. Items for Future Consideration (All)

Discuss Tritax Community Grant. Agree meetings.

Close of Meeting

The next Parish meeting will be at 7pm on Monday 12th February 2024

Current Open Work List.

Ref	Due By	Owner	Action	Progress	Status
2021.039	Nov-22	SJ	Clerk to produce list of main contacts in her work.	Ongoing	Open
2022.039	Dec-22	LW	To contact STW for an update on the workings on a water pipe at the end of Stocks Lane.	Email received from STW who will maintain future work and do not object to improving area. LW to ask contact.	Open
2022.056	Jan-23	SJ	To apply to Cllr Howard Roberts for a grant to cover the costs for a cobblestone kerb at the junction of Church Lane and Main Street (progress will have to wait until HR's grant budget is available.	SJ has enquired when the grant money is available. No information yet. Will try again to obtain response from one of the Councillors.	Open
2023.001	April 23	SJ	Commemoration of the Coronation of King Charles III	Beech Drive residents do not want another tree planted, so a plaque will be supplied by TPC.	Open
2023.028	June 23	LW	To discuss the VH details on website and discuss presence on TPC website		Open
2023.029	Sept 23	SJ	Contact WCC re public right of way in Stocks Lane to Biggin Hall Lane	WCC has agreed to attend to this area as it is a public footpath. SJ to check if it has been carried out.	Open
2023.030	Sept 23	SJ	Keep check on outstanding payment from HMRC	Telephoned and spoke to person who has sorted out the paperwork, should get the payment soon. Latest date is February 2024.	Open
2023.032	Aug 23	SJ	Fix date with Tritax walk about	Still to be arranged	Open
2023.033	Jan 24	SJ	Re model grass cutting map to incorporate Moat Close x 2	To be agreed next year, with the contractor.	Open
2023.034	Oct 23	SJ	To sort new bank mandates for Councillors online banking	More forms to be completed and sent in	Open
2023.035	Nov 23	All	To give information for precept 24/25. In particular RA, planning and LW website and ICT		Open
2023.036	Oct 23	SJ	Sent relevant papers to Meenaxi Bretherton for precept	Work carried out and precept to be agreed at the meeting November.	Open
2023.037	Nov 23	SJ/SL	Update Emergency Plan for CSWC for approval at Nov meeting	Plan has been updated and will be agreed at the November.	Open

