



To members of Thurlaston Parish Council:

You are hereby summoned to attend the meeting of the Thurlaston Parish Council (meeting No 4/2021/22) to be held at 7:00pm on **Monday 12th July 2021**. The meeting will be held in the Village Hall.

Members of the public may make representations according to the Council's Standing Orders within the Parish Council Meeting under item 5 from 7.15pm onwards for a time period of no more than 5 minutes. Members of the public that wish to contribute are requested to let the Parish Clerk know prior to the meeting. This is to ensure that appropriate technical details are made available to them, and that the technology being employed has adequate capability.

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting, or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting. During remote meetings, if a member of the public wishes to record the meeting, they may do so, if they are present whilst the recording takes place and can be positively identified during the meeting. If any member of the Public cannot be positively identified when asked if they are present, the Chair reserves the right to request termination of the contact with the meeting host.

Signed..... Sylvia Jacques
Clerk to Thurlaston Parish Council

Parish Council Meeting No.4/2021/22 – AGENDA for Monday 12th July 2021 at 7.00pm

1. Welcome by the Chair.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests.
3. Apologies and Acceptance for Absence.
4. Borough and County Council officer's reports and representatives from other organisations.
5. Residents Matters
 - Bus shelter maintenance– Completed.
 - Dog litter bin/ Litter bin – Completed.
 - Traffic on BH Lane – update on signage (SJ) SJ to continue to follow up on ordering a sign.
 - Village Hall Broadband
6. Approval of Minutes – meeting held on Thursday 6th May 2021.
7. Actions Review (updates to the actions listed in the Agenda Notes) (to confirm current list of open actions)

Actions from Minutes of Meeting 3/2020/2021 held on Thursday 6th May 2021:

Ref	Due By	Owner	Action	Progress	Status
2020.024	31-Mar	SJ	Village trees: SJ to circulate a scan of trees in village.	Sylvia has circulated the maps to the Councillors. A new map has been requested from Clint Parker/ David Gower with TPOs. Another email sent 26 th June	Open
2020.037	31 Mar	SJ/KB	Contact Poors Plot for paperwork	SJ has contacted Poors Plot and received a report for the APM. Further reports awaited for the website	Open
2020.040	31-Jan	SJ	A resident expressed concerns regarding damage to grass verges in Church Lane inflicted by trucks and trailers. SJ previously investigated options to address this and TPC concluded installing wooden posts on the verge, which would have to be set back 0.5m from the road and would likely be ineffectual.	SJ contacted WCC and black and white posts will be put in when the weather warms up. This has been followed and assurances have been given for this work to be carried out. Another sent to WCC 26 th June requesting update.	Open
2020.045	9-Nov	KB	To circulate notes relevant to a proposed communication policy to TPC.		Open
2020.046	9-Nov	All	All to review the Art and History Group pages and comment on required updates.		Open
2021.001	15-Feb	SJ	Letter to be sent to HR to follow up on Beech Drive trees v	Email sent to HR and he will be following this up. Asked for an update on 26 th June.	Open
2021.002	15-Feb	SJ	Obtain three quotes for the work to repair the bus shelter. Price for new bus shelter	Work now completed.	Close
2021.003	15-Feb	SJ	Obtain prices for an extra bin(s) for dog litter and litter and fitting)	Work now completed.	Close
2021.005	15-Feb	SJ	Look into signage for BH lane to stop delivery vehicles driving in lane looking for Golf Club and Storage World	Still ongoing with authorities	Open
2021.006	Mid-April	KB/HC	Pre application planning for development in Main Street	Meeting with Councillors and arranged zoom. Completed.	Close
2021.007	End April	KB	To draft a paper on SPD and CE for discussion with TPC Councillors before submission to RBC	Response received from Ms Gibrat (RBC Growth & Investment)	Open
2021.008	End April	KB	Consult with Neil Pearce on 1030 and 0152 with draft submission	Completed. Submissions made to RBC's Planning Dept.	Close

2021.009	Mid-April	KB	To integrate the Communications and Publication's policies	Dependency on SJ's response from RBC concerning release of e-version Register of Electors. Pro tem v1.1 adopted at May 2021 meeting.	Open
2021.010	30/4/2021	KB	The second shelter on the Coventry Road to be checked for damage.	Work now completed.	Close
2021.013	01/4/2021	KB	KB to draft a paper on the CE for submission to Jeremy Wright MP and RBC's Chief Executive.	Part of LP/CE future considerations. See 2021.007	New
2021.015	30/4/2021	All	Prep for Annual General Meeting (AGM) to be held 10th May.	Meeting held	Close

8. Finance & Clerk (SJ)

To note I/E transactions to date 2020/21

Spreadsheet to date

Cheque payments and signatures – formal proposal to pay invoice

Discuss Fixed asset register and where held.

Discuss audit report from Bill Robinson, Internal auditor.

Insurance renewal.

9. Planning Subcommittee (KB)

Any escalations from the Planning Subcommittee to TPC?

(Note that TPC responses to RBC are uploaded to the TPC Website).

R20/0281 – extra 4 dwellings rear of Dunsmore Garage. Appealed in December 2020.

R20/1085 – The Latch, Coventry Road – not required (decided 8th March 2021).

R20/1030 – Thurlaston Meadows, Main Street – Major (bungalow development, TPO's served). No decision.

R21/0152 – Thurlaston Meadows, Main Street (extensions, new entrance, parking). No decision.

R21/0468 – Conversion of garage workshop into living space at Dunsmore House.

R21/0477 – Erection of No 6 dwellings at Malt House, Main Street, Thurlaston.

Rugby Local Plan

R20/1026 – (Symmetry Park) – Impact of RBC's Planning Committee decision/next steps/issues under consideration:

- R20/1026 – (Symmetry Park) – RBC approval received on 4th May 2021.
- Draft RBC SW Rugby Supplementary Planning Documents approved 17th June 2021. Reference – RBC Development Strategy Adoption Statement June 2021.
- Climate Emergency: Response from Ms Gibrat's letter concerning the Rugby Local Plan and Climate Emergency (File attached).
- Rugby Climate Emergency Working Group – Kickstarter Fund.

- Opportunities for working collaboratively with other groups such as neighbouring Parish Councils.
- Response to Rt Hon Jeremy Wright's letter seeking PC opinions.
- Potential for Sustrans development partnerships.

10. Village Design Statement (JB)

Changes to structure and content (Contents, Zone Breakdown, Maps, Design Guideline references).

New information relating to surrounding countryside & BHL.

Additional History detail.

11. Trees Update (SJ)

Trees on Beech Drive (SJ)

Updated Trees Maps (SJ) (Action 2020/024)

12. Policy and Procedures (KB)

Communications Policy – interim web version uploaded as V1.1. Further update pending RBC request for electoral extracts from their Register of Electors.

Risk Management Policy – update required.

Emergency Plan & Manual – updates required.

Acceptance of a new Code of Conduct, subject to adoption by RBC.

13. ICT (KB)

Website – Home Page refresh.

Policy updates – as covered under agenda item 11.

Councillor profile updates.

14. Thurlaston Chronicle (KB)

To consider whether a 2021 edition should be produced.

15. Councillors' reports – for any other items not covered elsewhere on the agenda (All)

16. Items for Future Consideration (All).

The next Parish Council meeting will be on 13th September 2021.