



**To members of Thurlaston Parish Council:**

You are hereby summoned to attend a remote meeting of the Thurlaston Parish Council (meeting No 1/2021/22) to be held at 7:00pm on Monday 11<sup>th</sup> January 2021. The meeting will be held using Audio/Video Zoom teleconferencing.

Members of the public may make representations according to the Council’s Standing Orders within the Parish Council Meeting under item 5 from 7.15pm onwards for a time period of no more than 5 minutes. Members of the public that wish to contribute are requested to let the Parish Clerk know prior to the meeting. This is to ensure that appropriate technical details are made available to them, and that the technology being employed has adequate capability.

Signed..... Sylvia Jacques  
Clerk to Thurlaston Parish Council

**Parish Council Meeting No.1/2021/22 – AGENDA for Monday 11<sup>th</sup> January 2021 at 7.00pm**

1. Welcome by Chair.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests.
3. Apologies and Acceptance for Absence.
4. Borough and County Council officer’s reports and representatives from other organisations.
5. Residents Matters
  - Bus shelter - Background – Mo mentioned soft timbers etc. I looked over the building when on Christmas tree duties. In my opinion it’s time for a refurb – it has areas with wood worm and wet rot. The tiled roof could do with a clean to remove moss, and all timbers need treating with preservative.
  - Dog litter problem in the village
  - Tree/Lamp-Post down on Biggin Hall Lane (SJ)
6. Approval of Minutes – meeting held on Monday 9<sup>th</sup> November 2020.
7. Actions Review (updates to the actions listed in the Agenda Notes)

**Actions from Minutes of Meeting 6/2020/2021 held on Monday 9th November 2020:**

Ref	Due By	Owner	Action	Progress	Status
2020.014	31-Jan	SJ	Banking: SJ to contact the bank to request an online banking facility (if they are not willing to supply this service, Unity Bank, which is used by other parishes, does offer this service.	Raised 11th May – Ongoing. SJ has contacted the bank and will be able to set up online banking for payments shortly	Open
2020.018	31-Aug	KB/NL	KB and NL to arrange a strategy meeting to formulate a joined-up	08/09/2020: A formalised strategy meeting has not taken	Open

			approach to TPC responding to planning applications and to include following up on the possibility of creating a greenway linking Sustrans 41, disused LWNR route and Northampton Lane.	place yet, preparation of questions (see 2020.019) became primary focus and the response to these questions may have an input to strategy.	
2020.024	31-Mar	SJ	Village trees: SJ to circulate a scan of trees in village.	Sylvia has circulated the maps to the Councillors. A new map will be received when Clint Parker carries out the work in the village	Open
2020.025	31-Mar	SJ/NL	To consider if TPC needs to arrange for more regular tree surveys in the Parish and/or understand whether an annual inspection by Clint's Team is sufficient. NL to consider writing a paper explaining responsibilities and processes.	NL wrote to Clint Parker (WCC) and Dave Gower (RBC) and gained some history from residents. Immediate responses from Clint and Dave – some progress, but no definitive answers yet. NL explained we believe the Corsican Pine trees are fragile, especially in high winds and would benefit from more regular inspections. NL to continue.	Open
2020.034	15-Oct	HR	HR to provide background information to TPC on the proposed installation of lights at the junction of Main Street and Coventry Road.	HR confirmed this will not go ahead this year and will need to be re-opened, if required.	Close
2020.037	31 Mar	SJ	Contact Poors Plot for paperwork	SJ has contacted Poors Plot but still awaiting a response. Now asked another member of the group to investigate.	Open
2020.040	31-Jan	SJ	A resident expressed concerns regarding damage to grass verges In Church Lane inflicted by trucks and trailers. SJ previously investigated options to address this and TPC concluded installing wooden posts on the verge, which would have to be set back 0.5m from the road and would likely be ineffectual.	SJ contacted WCC and an option is to have black and white posts put in. TPC to decide whether or not to go ahead.	Open
2020.041	09-Npv	JB	Prepare a Precept proposal for consideration/adoption by TPC.	To finalise and adopt precept. SJ to send in details to RBC. This was completed on 6 <sup>th</sup> January 2021.	Close
2020.042	9-Nov	JB	Ask Martin Needham to confirm that RBC recorded the VDS renewal in 2016 and that RBC is using the current version of the VDS when reviewing planning applications	Martin confirmed this on 24 <sup>th</sup> November 2020 – action to be closed.	Close
2020.43	9-Nov	All	The deadline for response to Local Plan Air Quality is the 20 <sup>th</sup> November – all TPC Councillors should complete a review and	Now submitted – close.	Close

			channel comments to KB/NL.		
2020.044	9-Nov	NL/KB	Submit a response to Local Plan Air Quality.	Now submitted – close.	Close
2020.045	9-Nov	KB	To circulate notes relevant to a proposed communication policy to TPC.		Open
2020.046	9-Nov	All	All to review the Art and History Group pages and comment on required updates.		Open
2020.047	9-Nov	JB	To contact the Deputy St Edmunds Church Warden	JB had this meeting in November – close.	Close
2020.048	31-Jan	SJ/SL	Street Light along Biggin Hall Lane damaged in storm	Street light installed but not commissioned	Open
2020.049	31 Jan	SJ	Stiles between Stocks Lane and Biggin Hall Lane and one in Biggin Hall Lane all broken.	Reported to RBC but Robinson brothers will repair them as they are on their land	Open

#### 8. Finance & Clerk (SJ)

- To finalise figure for Precept 2021/22, approve and SJ to send in details to RBC.
- To note I/E transactions to date 2020/21
- Spreadsheet to date
- Cheques payments and signatures – formal proposal to pay invoice

#### 9. Strategic Planning (NL/KB)

- Strategic Planning Meeting & SPD

#### 10. Village Design Statement (JB)

#### 11. Planning subcommittee (HC)

- R20/0366 – Leam Valley Golf Centre
- R20/ 1030 – Thurlaston Meadows, Main Street

#### 12. Trees Update (SJ/NL)

- Trees on Beech Drive (NL)
- Updated Trees Maps (SJ/NL)
- To consider if TPC needs more regular Parish tree surveys (Action 2020-025)
- To consider proposal to replace or remove stiles at the ends of the public footpath between Stocks Lane and Biggin Hall Lane

#### 13. Policy and Procedures (KB)

- Social Media: To confirm policy relating to new ThurlastonNet (migration Yahoo to Groups.io) & Thurlaston Warks Facebook Page.

#### 14. ICT (KB)

- Website:
  - Local Plan – to consider whether TPC should establish a website presence.

- Art and History Groups content requiring review.
- Office Computer: Feedback on 'Backup Procedure' tests.

15. Councillors reports – for any other items not covered elsewhere on the agenda (All)

16. Matters arising from the minutes and not covered elsewhere on the agenda (All).

17. Items for Future Consideration (All).

The next Parish Council meeting will be on 8th March 2021.