

THURLASTON POOR'S PLOT CHARITY

Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby CV23 8TT thurlastonpoorsplot@outlook.com

Chairman: Mr Roland Robinson, Field Cottage Farm, Church Lane, Thurlaston, Rugby CV23 9JY

MINUTES

MONDAY 24th SEPTEMBER 2018 at 7pm at Thurlaston Village Hall.

PRESENT: Mr R Robinson - Chairman, Ms Selina Larque, Mrs P Irish. Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies had been received from ex-officio trustee Rev Patricia Townshend, Vicar of St Peters Church Dunchurch`, Mrs Claire Garside, Dr Sheena Ashford.

2. RESIGNATION

Andrew Henning has resigned as a Parish Council appointed trustee as he has moved to Norway.

Claire Garside has reached the end of her term as a trustee and no longer wishes to be reappointed as a Parish Council appointed trustee due to her workload.

3. MINUTES of the meeting of Monday 5th February 2018 were proposed for approval by R Robinson, seconded by P Irish and signed as a correct record.

4. APPOINTMENT OF PARISH COUNCIL NOMINATED TRUSTEE

a) Selina Larque has been endorsed as a Parish Council appointed trustee (4yr term).

b) Roland Robinson was reappointed as a Poorsplot Charity Trustee for a 5yr term.

c) The Parish Council to be asked to put forward names of people prepared to fill the 2 vacant positions as Parish Council appointed trustees. It was suggested that someone linked to the Church should become a trustee since Rev Townshend is unable to attend meetings. **RR to speak to Mrs Cooper and let Clerk know.**

5. MATTERS ARISING

a) It was noted that the NFU Insurance policy has been renewed until 7 July 2019 and that the acreage on the Insurance policy has been amended to 40 acres.

b) Each trustee present signed a declaration confirming that they comply with the requirements set out in the Insurance policy.

c) P Irish has contacted the Records Office who are prepared to take old records so long as any personal details are over 100 years old. P Irish to do this on 5th October 18. **PI**

6. ALLOTMENTS

a) No upgrades were felt to be necessary to the allotments at present.

b) Mr Robinson agreed to check whether any of the allotment hedge tree whips have failed. The clerk reported that she could order more from the Woodland trust if needed.

c) Clerk to check with Mr Henning whether his Allotment is now vacant and if so advertise it as available.

7. FARM LAND

a) It was noted that the rent has been increased from 1 March 2018 to £100 per acre for year and the current tenants have paid the new rate. It will be further increased to £150 per acre from 1 March 2019 but held at a fixed rate for five years. Current tenants have been advised.

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7.FINANCE

a) At 31.08.18 Thurlaston Poorsplot Charity balance is £36,522.53

The financial statement was approved.

b) Bob Hobday (01788 815064) to be asked to carry out an independent audit of the books.

c) Invoices for payment were approved as listed:-

Payee	Cheq No	Description	£
Water Plus	D/D	Water Rates for trough	£ 29.48
NFU Mutual	0213	Annual Insurance	£ 280.95
Water Plus	D/D	Water Rates for trough	£ 25.79
Catherine Camp	0214	Honorarium + Expenses	£300 + £ 10.55= £ 310.55
CAF Bank		Annual fee £5 per mth.	£ 40.00

d) Selina Larque agreed to become a signatory on the Bank Account. The Clerk to arrange for Ms C Garside/Salmons to be removed and Sheena Ashford and Selina Larque to be added as signatories.

8.GRANTS

a) The Trustees offered financial assistance to Mr and Mrs Wagstaff however they have not come forward to request any help with adaptations to make it easier for them to return to their home following a fire. It was agreed that should they require any further adaptations the charity will endeavour to help.

b) There were no further requests for grants.

c) Mrs Paula Irish agreed to continue to put up notices in the Parish Notice Board.

Procedure for applying for a grant to be advertised on notice board, in Newsletter (June & Nov) and at Annual Parish Meeting and on the village forum. **Action: PL / RR / Clk**

9. ANY ITEM FOR DISCUSSION AT NEXT MEETING

Projects to improve facilities in Thurlaston were discussed and felt to be unfeasible.

Date of next meeting was agreed as **Monday 4th March 2019** at 7pm in Thurlaston Village Hall.
Meeting closed at 20.10

PLEASE NOTE while every attempt is made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Trustees and as such cannot be construed as the official record of this meeting until signed by the Chairman at the next meeting.

SignedCHAIRMAN

DATE