

## THURLASTON POOR'S PLOT CHARITY

Clerk: Cat Sabine, 11 Castle Mound, Barby, CV23 8TN [thurlastonpoorsplot@outlook.com](mailto:thurlastonpoorsplot@outlook.com)

Chairman: Mr Roland Robinson, Field Cottage Farm, Church Lane, Thurlaston, Rugby CV23 9JY

### MINUTES

**Monday 7<sup>th</sup> September 2020 at 7pm at Thurlaston Village Hall.**

**PRESENT:** Mr R Robinson - Chairman, Mrs J Cooper, Ms Selina Larque & Cat Sabine (Secretary)

#### APOLOGIES

Apologies were received from Dr Sheena Ashford. Mrs Paula Irish & Rev. Patricia Townshend were absent from the meeting.

#### 1. MINUTES

Minutes of the meeting held on Monday 24<sup>th</sup> February 2020 were approved and signed by Chair, Roland Robinson.

#### 2. MATTERS ARISING

6. a) Saplings did not arrive from Woodlands Trust, likely due to COVID-19 pandemic. Cat Sabine to chase this up with Woodlands Trust/Warwickshire County Council.

**CS**

7. Still have not received an invoice for hedge cutting.

#### 3. ALLOTMENTS

Roland Robinson has been in and weeded.

Cat Sabine received a letter from Water Plus explaining that their meter reading was estimated due to them being unable to find the meter. Roland Robinson has had a thorough look for the meter and is also unable to locate it. It was agreed to leave this to the water company to deal with.

#### 4. FARMLAND

Letter was sent out in early March along with invoice advising of the rent increase from April 2021. September rent invoices to be sent in next couple of weeks. **CS**

Bloor Homes has been in touch several times, pushing Roland Robinson to sell the charity's farmland. He has continued to reject their suggestion and will make a formal complaint if they do not stop contacting him.

#### 5. Finance

a) Financial Statement – trustees agreed they do not need a 6-monthly statement from secretary. This will be provided annually at the February meeting. Trustees also agreed they would like the accounts to be checked over annually by Bob Hobday as well as audited every 5 years. Cat Sabine to find an auditor and obtain a quote. Audit to be carried out on 2020 accounts. **CS**

b) Invoices for payment were approved as listed: -

| Payee      | Cheque No | Description           | £                    |
|------------|-----------|-----------------------|----------------------|
| Cat Sabine | 000222    | Honorarium + Expenses | £300 + £7.20 + £7.80 |

## THURLASTON POOR'S PLOT CHARITY

Clerk: Cat Sabine, 11 Castle Mound, Barby, CV23 8TN [thurlastonpoorsplot@outlook.com](mailto:thurlastonpoorsplot@outlook.com)

Chairman: Mr Roland Robinson, Field Cottage Farm, Church Lane, Thurlaston, Rugby CV23 9JY

### 6. GRANTS

No grant requests have been received since the meeting in February.

### 7. ANY ITEM TO DISCUSS AT NEXT MEETING

a) Financial Statement – as discussed above in item 6.

b) Education Grant – do we have a list of previous applicants? If not, Cat Sabine to go through cheque book to locate those who have received and create an Excel form to use moving forwards. CS

### 8. DATE OF NEXT MEETING: **Monday 22<sup>nd</sup> February 2021** at 7pm in Thurlaston Village Hall.

*Meeting closed at 19.40*

**PLEASE NOTE** while every attempt is made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Trustees and as such cannot be construed as the official record of this meeting until signed by the Chairman at the next meeting.

Signed: .....CHAIRMAN    DATE .....20