

## THURLASTON POOR'S PLOT CHARITY

Clerk: Catherine Camp, 18 Kilsby Road, Barby, Rugby CV23 8TT [thurlastonpoorsplot@outlook.com](mailto:thurlastonpoorsplot@outlook.com)

Chairman: Mr Roland Robinson, Field Cottage Farm, Church Lane, Thurlaston, Rugby CV23 9JY

### MINUTES

**MONDAY 6<sup>th</sup> MARCH 2018 at 7pm at Field Farm Cottage, Church Lane.**

**PRESENT:** Mr R Robinson, Mrs Claire Salmons, Dr Sheena Ashford, Mr Andrew Henning  
Mrs P Irish. Clerk.

1. APOLOGIES FOR ABSENCE:

Apologies had been received from ex-officio trustee Rev Patricia Townshend, Vicar of St Peters Church Dunchurch.

2. MINUTES of the meeting of Monday 16<sup>th</sup> October 2017 were approved and signed following alteration to Cheque No 209 to read £268.80 and Severn Trent D/D to read £14.89.

3. APPOINTMENT OF PARISH COUNCIL NOMINATED TRUSTEE

Selina Larque did not attend the meeting, however Messrs Robinson and Henning had met with her and recommended her to the trustees. the trustees **resolved** to appoint her as a trustee.

The Clerk to ask the Parish Council to endorse the appointment.

4. MATTERS ARISING

a) It was noted that letters had been sent to the Farmers with details of the rent increase which is due on 1st March. The Clerk was asked to let the trustees know when the rent has been received.

b) It was noted that the NFU Insurance policy has been renewed until 7 July 2018. Mr Henning has reviewed the current Insurance Policy. It was noted that acreage needs to be amended to 40 acres. The Clerk to write to each trustee to ensure that they comply with the requirements set out in the Insurance policy and to ensure that the Insurers are advised of anything contrary.

Mr Henning returned the Policy Documents to the Clerk.

It was agreed that NFU Mutual be asked to requote at the renewal date.

c) P Irish has contacted the Records Office who are prepared to take old records so long as any personal details are over 100 years old. P Irish to arrange this is due course. **PI**

5. ALLOTMENTS

a) No upgrades were felt to be necessary to the allotments at present.

b) 30 Hedgerow Whips are to be delivered from the Woodland Trust. Mr Robinson agreed to plant them in the allotment hedge. Trees to be provided with canes and tree guards.

6. FARM LAND

a) It was noted that the rent will be increased from 1 March 2018 to £100 per acre for year. It will be further increased to £150 per acre from 1 March 2019 but held at a fixed rate for five years. Current tenants have been advised.

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- b) Insurance policy to be corrected to show the full acreage.

### 7.FINANCE

- a) At 31.12.17 Thurlaston Poorsplot Charity balance is £35,144.52

The financial statement was approved.

- b) Bob Hobday (01788 815064) to be asked to carry out an independent audit of the books. Mr R Robinson agreed to phone him and ask him prior to the Clerk dropping the books over to him.

- c) Invoices for payment were approved as listed:-

| Payee          | Cheq No | Description            | £                        |
|----------------|---------|------------------------|--------------------------|
| Water Plus     | D/D     | Allotment Water Rates  | £ 25.26                  |
| Mr J Elson     | 0211    | Hedge Trimming         | £ 50.00                  |
| Catherine Camp | 0212    | Honorarium + Expenses  | £300 + £ 11.99= £ 311.99 |
| CAF Bank       |         | Annual fee £5 per mth. | £ 60.00                  |

- d) Dr Sheena Ashford agreed to become a signatory on the Bank Account.

(Current cheque signatories are Mr R Robinson and Ms C Garside/Salmons)

### 8.GRANTS

- a) The Trustees offered financial assistance to Mr and Mrs Wagstaff however they have not come forward to request any help with adaptations to make it easier for them to return to their home following a fire. It was agreed that should they require any further adaptations the charity will endeavour to help.
- b) There were no further requests for grants.
- c) It was **resolved** to increase the grant available to young people going onto further education from £250 to £300.
- d) Mrs Paula Irish agreed to continue to put up notices in the Parish Notice Board. Procedure for applying for a grant to be advertised on notice board, in Newsletter (June & Nov) and at Annual Parish Meeting. **Action: PL / RR**

### 9. ANY ITEM FOR DISCUSSION AT NEXT MEETING

Date of next meeting was agreed as **Monday 24<sup>th</sup> September 2018** at 7pm in Thurlaston Village Hall. (Mr Henning to bring the key to unlock the hall) *Meeting closed at 20.10*

**PLEASE NOTE while every attempt is made to ensure the accuracy of these minutes they are still subject to confirmation at the next meeting of the Trustees and as such cannot be construed as the official record of this meeting until signed by the Chairman at the next meeting.**

Signed .....CHAIRMAN

DATE .....