



## **Thurlaston Parish Council**

# **Community Emergency Plan (Thurlaston Village, Warwickshire)**

Adopted January 2024

<b>Version</b>	<b>Author</b>	<b>Date</b>	<b>Review date</b>
v1	Keith Boardman	May 2020	Jul 2021
v2	Keith Boardman	Nov 2020	Nov 2023
v3	Keith Boardman	July 2021	Nov 2023
v4	Keith Boardman	Jun 2023	
V5	Stephen Lewington	Nov 2023	Nov 2026
V6	Stephen Lewington	Jan 2024	Nov 2026

# **EMERGENCY TELEPHONE NUMBERS**

**In the event of any serious incident which  
imposes a risk to life dial 999.**

**Advise emergency services of the help that is  
urgently required.**

**In addition, and when it is safe to do so, you  
should also contact any of the Parish Council  
representatives listed below:**

<b>Parish Clerk</b>	<b>07785 936740</b>	<b>Holger Allroggen</b>	<b>07815 862841</b>
<b>Robert Ashford</b>	<b>07775 708766</b>	<b>Lee White</b>	<b>07590 282648</b>
<b>Gary Smith</b>	<b>07776 666523</b>	<b>Andrew Fairgrieve</b>	<b>07881260667</b>

## 1. Introduction

An emergency/major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot wholly be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

Although there is no statutory responsibility for communities to plan for, respond to, or recover from emergencies, it is good practice to identify potential hazards and make simple plans on how they could respond to them. This plan fulfils that requirement. The *Community Emergency Plan* has been developed to provide resilience for the Thurlaston community in the pre-event phase or early stages of an emergency.

All major emergencies will be dealt with by the emergency services, local authorities, utilities and voluntary agencies in a combined response. This *Community Emergency Plan* is not intended to be a substitute for these services and, on an emergency situation arising, the first action should always be to contact the emergency services by dialling 999.

The plan model uses a design which has been replicated throughout the county under the auspices of the *Coventry, Solihull and Warwickshire Council's Resilience Team (CSWRT)*.

The purpose of the Plan is therefore to cater for extreme circumstances within the community (for example a disruption which prevents Main Street access to and from Coventry Road) that might prevent the emergency services from reaching the scene immediately. In such cases the initial response may rely entirely on Thurlaston residents; the plan describes how such an initial response will be coordinated. All Parish Council representatives form an *Emergency Team* which will be able to assist in mobilising resources both within the village and through external agencies.

## 2. Declaring an Emergency: Initial Actions

If an emergency arises and it is not possible to contact the emergency service straight away (or their response may be delayed), the *Community Emergency Plan* should be initiated by making contact with any of the six Parish Council representatives:

**In the event of any serious incident which imposes a risk to life dial 999  
and advise emergency services of the help that is urgently required.**

**In addition, and when it is safe to do so, you should also contact any of the Parish Council  
representatives listed below:**

<b>Parish Clerk</b>	<b>07785 936740</b>	<b>Holger Allroggen</b>	<b>07815 862841</b>
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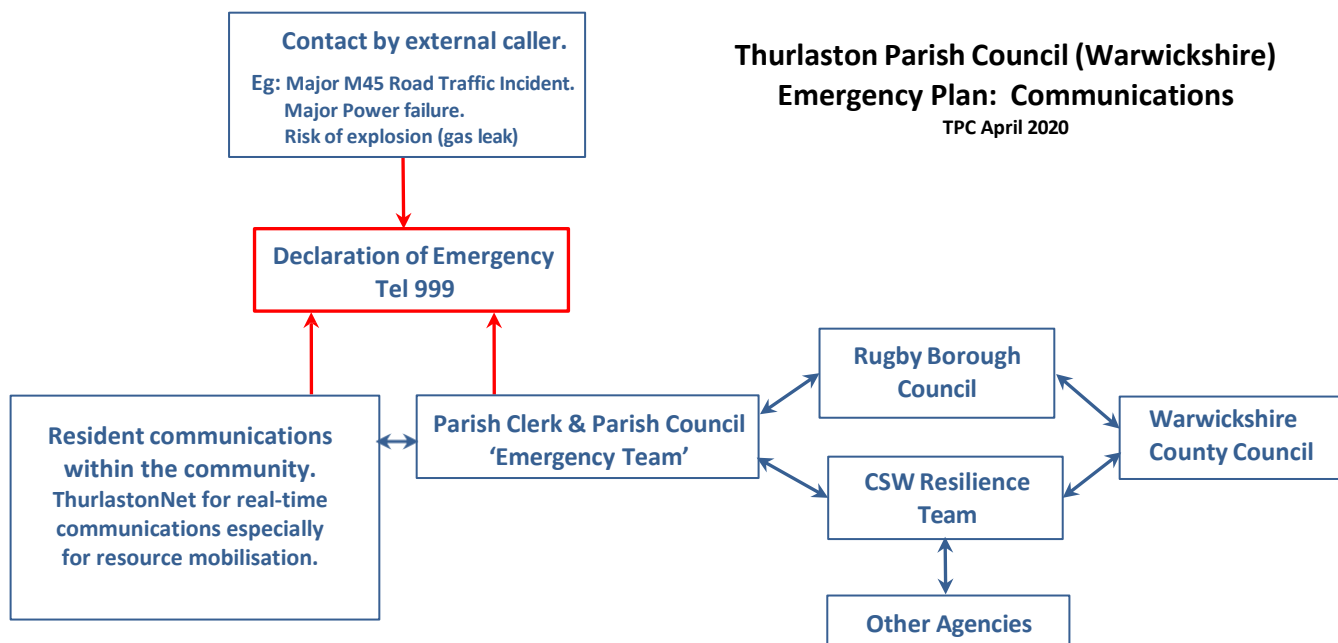
### 3. Community Emergency Plan (the CSWRT model)

During 2019/20 consultation was undertaken with emergency support agencies regarding the development of a new *Community Emergency Plan* which would be invoked should there be a major incident within the village. This *Community Emergency Plan* replaces that last published in 2017.

The Parish Council decided to model its plan on the *Coventry, Solihull and Warwickshire Council's Resilience Team* guidance. In short, the agency is known as the *CSW Resilience Team* or simply CSWRT.

CSWRT can respond to emergencies that occur within community localities. They assist in the production of generic over-arching emergency plans for each authority. They also provide advice on managing hazards and the development of capable specific plans – such as for fire safety, severe weather, industrial accidents, business continuity planning etc. To ensure plans are fit for purpose they undertake regular exercises using realistic scenarios to make sure the arrangements work and that council staff are familiar with them. They also train staff on how to respond and work in emergency situations.

The *Community Emergency Plan* manual is held by the Parish Council and made available to support agencies such as CSWRT. However the actual document is not available to the public because it contains protected information. The diagram below shows the agencies involved and the nature of communications.



The diagram shows that '999' calls may be raised by a village resident, a member of the Parish Emergency Team, or an external agency. The advice is simple; if there is an emergency dial 999, do not assume that somebody else has already done so. Emergency Services will co-ordinate calls; it is part of their function.

Please also consider your neighbours and whether they might need assistance in the event of an emergency, or if you feel you might need to reach out for help in such a situation. Make sure that we are all aware of this. *ThurlastonNet* can be a useful way of making village-wide announcements or requests for urgent help.